Rules for proficiency testing participants

1. By filing the application to the NDT laboratory every proficiency testing participant signs on following these general rules for proficiency testing participants.

2. Supplied samples are the property of the provider and in case of damage or loss at participant side, the participant is obliged to meet the worse. Into the mentioned compensation, besides meeting the worse of damage or loss, there can be calculated also the harm caused by impossibility to finish and evaluate the proficiency testing scheme and harms caused to other participants.

3. Every proficiency testing participant shall follow the basic rules of morality and shall not notify any information about the scheme to any other neither to allow them to participate on the scheme.

4. Extra corrections or modifications of the test reports are allowed only by making a new report. Corrections are time limited.

5. Every proficiency testing participant shall keep the set times for the test performance and sending the samples to the provider. For sequence performance of the proficiency testing scheme, the delay in test performance can cause significant delay in efficiency evaluation and preparation of the final report. Violation of the planned terms is one of the evaluation criteria.

6. Other test conditions are mentioned in particular proficiency testing schemes and in the “Entry for the performance of proficiency test program” which is supplied to the participant with the test sample.

7. Number of the proficiency testing participants is limited from 3 as minimum and c. 10 maximum. Proficiency testing provider reserves the privilege to:
   a. cancel the proficiency testing scheme if the number of participants is smaller than 3,
   b. divide the proficiency testing into more equivalent programs if the number of participants is greater than 10.
   In both cases there shall be an agreement among the provider and the participants of the proficiency testing.

8. Any NDT laboratory can join the proficiency testing scheme. NDT laboratory is recommended to have qualified personnel at least level 2 in particular NDT method and to have the system quality management in accordance with EN ISO/IEC 17025.

9. The Final report of the participant and the Summary final report shall be provided to a participant of the proficiency testing after evaluation of all participants.

   Expected date to provide the reports is November 25, 2014

10. A participant is giving back to PT ATG the following:
    a) One signed copy of „General rules for proficiency testing participants“, 
    b) Provided test samples (items) for performing the test,
    c) Prepared test report of performed test including required appendixes.

11. The uttermost date for providing the test sample by agreed procedure back to PT ATG is 1. 8. 2014

12. The uttermost date for providing the prepared test report to PT ATG is 15. 08. 2014

13. In case of ambiguity please feel free to contact:
    Václav Jandura, Ph.D., Phone: +420 273 037 620, E-mail: jandura@atg.cz
    Petr Tichý, Phone: +420 731 471 890, E-mail: tichy@atg.cz

    Date: [ ]
    Signature of a responsible person on behalf of the participant: [ ]